Specialized Masters Programs
Conditions of Enrollment

Conditions of Enrollment for Specialized Masters Programs (SMP) Candidates Entering Fall 2014

Candidates for the Master of Science in Finance (MSF) degree, the Master of Accounting (MACC) degree, or the Master of Science in Supply Chain Management (MSSCM) degree who enter study in Fall 2014 are advised that they are subject to the following degree requirements and conditions of study:

SECTION I - Conditions apply to all MSF, MACC, MSSCM and dual-degree students.

1. Full-time SMP students are allowed to enroll in a maximum of 19.5 credits hours in the first semester of enrollment, a maximum of 19.5 credit hours in the second semester of enrollment, and a maximum of 12 credit hours in the third semester of enrollment. If the semester’s established limit is not exceeded, the student will be charged the appropriate flat tuition rate. If the semester’s established limit is exceeded, the student will be charged the per credit rate for all hours beyond the limit – first applying the rate for any credit hours external to Olin and then Olin’s internal rate. Part-time students will be charged the per credit rate for all hours taken. Ten credit hours or more is considered full-time status.

2. Full-time SMP students are allowed to enroll in Washington University coursework outside the School of Business that does not satisfy degree requirements (such as an undergraduate foreign language course) at no additional charge subject to the rules stated in #1 above and the following limitations:
   
   • No such course may be taken during the first semester of the program.
   • Courses must be selected from the day division of our partner schools (courses offered through University College or in evening divisions are not eligible.)
   • Students must be in good academic standing and receive advisor approval in advance.

3. Student academic performance is evaluated at the end of each semester and must be maintained at a level consistent with the standards established by the Olin Business School. Students are expected to maintain a cumulative GPA of 3.0 to remain in good standing, which will include Foundations courses and coursework taken outside Olin.

4. Students must complete all Foundations and required courses unless they receive written approval to waive such courses. Waiver request forms are available online or in the Specialized Masters Programs Office. All courses are available to be waived, with approval, with the exception of certain summer Foundations courses or required curriculum. Waivers do not reduce the number of credits that a student must complete to earn the degree. Waivers are intended to allow students to avoid redundant study of subjects already mastered.

5. Full-time students are generally expected to attend day sections of courses during the Fall and Spring terms. Evening course sections are offered primarily for students in the PMBA program or for working professionals in the Master of Science in Finance (Corporate Finance & Investments Track) and/or Master of Science in Supply Chain Management. However, PMBA students will have first-priority access to seats in those courses.

6. Full-time domestic SMP students should not be employed outside of the Olin Business School during the first year of the program (unless approved by the Assistant Dean and Director of Specialized Masters Programs). All students are expected to make the financial arrangements necessary to ensure that they will not have financial need of employment during the academic year. SMP programs are extremely rigorous and students are expected to devote their full-time energy and attention to Olin courses and activities.

7. Washington University is required to provide accurate information in response to any legal inquiry made by a company that a student is approaching for employment. If you are not a citizen of the United States and you do not have a work permit, we must disclose that information to employers if they ask for it.

8. All students, staff, and faculty are required to conduct themselves within the guidelines of the Olin Code of Conduct (Honor Code) and the Olin Code of Professional Conduct. Students are asked to read these documents before entering the Olin Business School, sign the related acknowledgement form during orientation, and conduct themselves according to these policies during their entire period of study. Ignorance of the contents of these Codes is not an acceptable excuse for a breach of conduct. These documents are also available online for student reference.

9. Requests to transfer from the full-time MSF, MACC, or MSSCM programs to the another program within the Business School are treated on a case-by-case basis, and are subject to direct approval from the Assistant Dean and Director of Specialized Masters Programs.

Updated 11/21/2013
SECTION II - Conditions apply to all candidates except Dual Degree students.

1. The full-time degree programs require completion of a minimum number of semester-credits. These credits are shown by program:

<table>
<thead>
<tr>
<th>Program</th>
<th>MSF – Corporate Finance and Investments track</th>
<th>MSF – Quantitative Finance track</th>
<th>MS/SCM</th>
<th>MACC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Hours Required</td>
<td>30.5</td>
<td>39</td>
<td>36</td>
<td>33</td>
</tr>
<tr>
<td>Required Course Hours</td>
<td>30.5</td>
<td>30</td>
<td>33</td>
<td>25.5 or 18</td>
</tr>
<tr>
<td>Elective Course Hours</td>
<td>16.5</td>
<td>4.5</td>
<td>3</td>
<td>7.5 or 15</td>
</tr>
<tr>
<td>Number of Semesters</td>
<td>2</td>
<td>3</td>
<td>2 or 3</td>
<td>2 or 3</td>
</tr>
</tbody>
</table>

2. As many as nine units of transfer credit may be accepted toward a specialized masters degree requirements provided that:

- The credits were taken at the graduate level at another business school program accredited by the Association to Advance Collegiate Schools of Business (AACSB).
- It can be demonstrated (by course syllabi, etc.) that the coursework taken is comparable in content (for required courses) or acceptable in quality (for elective courses) to Washington University courses.
- A grade of “B” or better (or equivalent) was achieved in the coursework for which transfer credit is requested.
- The transfer credit has been approved by the Academic Director.

Students seeking acceptance of transfer credit should submit a transcript and statement requesting a review of the proposed coursework to an academic advisor. For questions concerning transferring credits, please make an appointment for an academic advising session.

3. Summer Foundations course credit does NOT count toward the degree minimums listed above.

SECTION III - Conditions apply to undergraduate dual-degree candidates only

Students currently enrolled in a Washington University undergraduate program(s) and who are concurrently attending classes at the master’s level as a part of the MSF, MACC, or MSSCM program continue with their undergraduate status and undergraduate financial package. Upon graduation of the undergraduate program(s) (eight semesters), students who continue to complete their SMP degree will then be subject to graduate level status and graduate level tuition fees. Dual undergrad/SMP students enrolled beyond their 8th semester will be charged the flat tuition rate (for a first-semester SMP student) or the per-credit-hour rate, whichever is less.

SECTION IV - Conditions apply to graduate dual-degree candidates only

A student who wishes to combine an MBA with a Specialized Masters Program (MSF, MACC or MS/SCM) will be allowed to use 15 hours of coursework (12 if in the PMBA program, and nine if in a different SMP) from the first program to satisfy degree requirements in the second program. The cross-over hours are not automatic and are subject to review of the content, the fit with the second program, and the performance in the course.

Admission to one program does not guarantee admission to the second. The student must apply to both programs separately and be admitted to both programs. Full-time students attempting to combine coursework within in a single term are subject to per credit hour tuition charges if they exceed the semester credit hour maximum. The grading method must continue to be a letter grade for SMP courses and P/F for MBA and PMBA courses.

Washington University reserves the right to change, without notice, any statement in this publication concerning, but not limited to, rules, policies, tuition, fees, curricula, and courses. Should changes occur, candidates applying in the following academic year will be informed promptly.

Greg Hutchings, Assistant Dean and Director for Specialized Masters Programs
hutchings@wustl.edu or (314) 935-6380

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