Executive MBA Programs Policy of
Academic Performance & Grade Equivalency

The following grades are awarded in the Executive Programs:

- **High Pass (HP)** Awarded at the professor’s discretion for exceptional quality work. This distinction is generally limited to fewer than 20% of the class. Equivalent to a high A

- **Pass (P)** Indicates a course has been satisfactorily completed. Equivalent to a grade between A and B

- **Low Pass (LP)** The minimally acceptable level of performance. (Cannot graduate with more than six credits of LP grades.) Equivalent to a passing grade of C

- **Withdrawal (W)** Used for instances when illness or another extenuating circumstance requires withdrawal from a course prior to completion.

- **Incomplete (I)** Course work is not complete on the date that grades are recorded.

- **No Pass (NP)** Performance is below passing quality.

**Academic Performance Standards**
The academic performance of all Executive Programs students is reviewed at the end of each grading period.

**Incomplete Grades**
After 60 days an incomplete grade is automatically changed to a “no pass” unless prior arrangements have been made with the EMBA Associate Dean, the Faculty Director, and the faculty member teaching the course.

**Academic Probation**
If you receive one "No Pass" grade or more than six credits of "Low Pass" grades, you are placed on academic probation. Each case of academic probation is reviewed by the Academic Review Committee. All requirements for removal of academic probation must be met prior to graduation. You will not be eligible to graduate while on academic probation; i.e., with one “No Pass” grade or more than six credits of “Low Pass” grades.

In the case of a "No Pass" grade, the Committee will require you to take an equivalent course in the day or evening MBA program, or EMBA program. All plans to retake classes require the prior approval of the Academic Director and the Director of
Executive Student Services. Graduation from the program will be delayed until completion of the make-up course.

**Dismissal from an Executive Program**
Receipt of nine or more credit hours of “Low Pass” grades, or one "No Pass" and 6 or more credit hours of "Low Pass" grades, or two “No Pass” grades, is grounds for immediate dismissal from Washington University.

Effective performance in study teams is vital to the success in the Executive MBA program. Therefore, demonstrating a capacity to work effectively in teams is successful to remaining enrolled. Failure to demonstrate effective team performance carries the same consequence as any other academic performance problem, up to and including dismissal from the EMBA program.