Olin Business School  
Course Approval and Evaluation Process

The course approval and evaluation process involves the following three steps:

- Course proposal developed by faculty member. The proposal is a preliminary syllabus, that includes learning objectives, teaching approach, and expected teaching materials (readings, exercises, etc.).
- The course proposal is reviewed by the relevant program committee (e.g., BSBA, MBA). This committee is comprised of faculty from each of the academic areas, the program director, the senior associate dean of programs, and the director of the career center. The committee votes whether to approve a course as an experimental course. This allows for an evaluation of the success and viability of the course.
- After 3 years, the experimental course is reviewed by the committee. The review involves course evaluation data, enrollment data, and evaluation from the area. The committee makes a recommendation whether to approve as a permanent course, or whether to discontinue the course. If recommended for permanent course, the full faculty review the proposal and vote.

The overall structure of the curriculum is evaluated periodically. The exact timing of this review is determined by feedback from current and prospective students, and information from recruiters as whether graduates have been prepared for their careers.