Part Three: Policy on Credit Hours

The institution has a policy specific to the assignment of credit:

___ Yes*  ___ No

The institution has policies specific to the assignment of credit at the following levels (check all that apply):

___ Institution-wide  ___ Delivery format specific

___x_ Department-specific  ___x_ Program specific

*Include the institution’s credit hour policy in the attachments to this worksheet.

Part Four: Total Credit Hour Generation

Identify the typical number of credits of a full-time or part-time undergraduate and graduate student takes during a regular term.

Undergraduate students: 15-16 credits
Graduate students (not including MD): 12 credits

Provide the headcount of students earning more than this load in the most recent fall and spring semesters/trimesters or the equivalent for quarters or non-standard term institutions.

Students enrolled in more than the “typical” number of credits:

Fall Term 2012:

2121 undergraduate students
2524 graduate students

Spring Term 2013:

1900 undergraduate students
2116 graduate students